### FINANCIAL REPORT WITH SUPPLEMENTARY INFORMATION

Year Ended June 30, 2006

AUDITING F Issue under P.A. 2 o	f 196	8, as amer		ndatory.				
Local Governmen			ge 🗌 Other	Local Governmen Township of			County Allegan	
Audit Date	isnip	VINAÇ	Opinion Date	TOWNSHIP OF	Date Accountant Rep	ort Submitted to		
June 30, 200			October 11		December 27, 2	:006		_
prepared in acco	orda at fo	nce with or Financ	the Statemen	its of the Goveri	of government and remembers and Accounting and Local Units of	Standards Boa	ard (GASB) and	the Uniform
We affirm that:								
<ol> <li>We have con</li> </ol>	nplie	d with th	e Bulletin for t	he Audits of Loc	al Units of Governm	ent in Michigar	as revised.	
<ol><li>We are certifing</li></ol>	ied p	oublic ac	countants regi	stered to practic	e in Michigan.			
We further affirm the report of con	the	followin nts and r	g. "Yes" respo ecommendation	onses have beer ons	n disclosed in the fin	ancial stateme	nts, including th	e notes, or in
You must check	the	applicab	le box for each	n item below.				
□ yes ⊠ no	1.	Certain	component ur	nits/funds/agenc	ies of the local unit	are excluded fr	om the financial	statements.
☐ yes ☒ no	2.		are accumulate is (P.A. 275 of		or more of this unit	's unreserved f	und balances/re	etained
□ yes ⊠ no	3.		are instances on s amended).	of non-compliance	e with the Uniform	Accounting and	Budgeting Act	(P.A. 2 of
□ yes ☒ no	yes 🗵 no 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.							
□ yes ⊠ no								
□ yes ⊠ no	6.				stributing tax revenu	_		her taxing
□ yes ☒ no	yes no 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during they year).							
□ yes ⊠ no	8.	The loc 1995 (N	al unit uses cro ICL 129.241).	edit cards and h	as not adopted an a	pplicable policy	as required by	P.A. 266 of
☐ yes ☒ no	9.	The loc	al unit has not	adopted an inve	estment policy as re	quired by P.A.	196 of 1997 (M	CL 129.95).
We have encl	ose	ed the fo	ollowing:			Enclosed	To Be Forwarded	Not Required
The letter of cor	nme	ents and	recommendati	ions.		X		
Reports on indiv	vidu	al federa	l financial assi	stance program	s (program audits).			Х
Single Audit Re	port	s (ASLG	U).					Х
Certified Public Ac Campbell, Ku								
Street Address				<del>-</del>	City		ate Zip	
Accountant Signat	ure		P.O. Box 686		Bay Ci	ty	MI 4870	)7
Compbel	<u> </u>	Kull	mon 30	0. P.C.			<del></del>	

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### CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

MARK J. CAMPBELL, CPA KENNETH P. KUSTERER, CPA

512 N. LINCOLN AVE. - SUITE 100 P.O. BOX 686 BAY CITY, MICHIGAN 48707 TEL (989) 894-1040 FAX (989) 894-5494

**INDEPENDENT AUDITOR'S REPORT** 

October 11, 2006

To the Township Board Township of Ganges Allegan County, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of Township of Ganges, Allegan County, Michigan as of and for the year ended June 30, 2006, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Township of Ganges's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Township of Ganges, Allegan County, Michigan as of June 30, 2006, and the respective changes in financial position thereof, for the year ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis and budgetary comparison information listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the Township's basic financial statements. The other supporting information described in the accompanying table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, it is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

COMPTED, KUSTERER & CO., P.C.

Certified Public Accountants

### MANAGEMENT'S DISCUSSION AND ANALYSIS

For the year ended June 30, 2006

This section of the Township of Ganges' annual financial report presents our discussion and analysis of the Township's financial performance during the fiscal year ended June 30, 2006. Please read it in conjunction with the financial statements, which immediately follow this section.

#### FINANCIAL HIGHLIGHTS

Our financial status remained stable over the last year. Net assets at June 30, 2006, totaled \$2,013,340.04 for governmental activities. Of this total \$659,118.75 represents capital assets net of depreciation. Overall net assets increased by \$190,616.78 from the prior year.

Overall revenues were \$731,817.60.

We did not incur any new debt during the year and purchased \$67,677.44 in capital assets.

#### **OVERVIEW OF FINANCIAL STATEMENTS**

This annual report consists of three parts, management's discussion and analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Township and the notes to the financial statements.

The first two statements are entity-wide financial statements and provide both long and short-term information about our overall financial status. These statements present government activities.

The remaining statements are fund financial statements, which focus on individual parts of the Township in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

#### **ENTITY-WIDE FINANCIAL STATEMENTS**

The entity-wide statements report information about the Township as a whole using accounting methods used by private companies. The statement of net assets includes all of the Township's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity-wide statements report net assets and how they have changed. Net assets are the difference between the entity's assets and liabilities and this is one method to measure the entity's financial health or position.

Over time increases/decreases in the entity's net assets are an indicator of whether financial position is improving or deteriorating.

To assess overall health of the entity you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

All of the activities of the Township are reported as governmental activities. These include the General and Special Revenue Funds which are the Roads Fund, Fire Fund, Building Fund, Ambulance Fund and the First Responder Fund.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

For the year ended June 30, 2006

#### **FUND FINANCIAL STATEMENTS**

The fund financial statements provide more detailed information about the Township's funds, focusing on significant (major) funds not the Township as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. The Township Board also may create them. Funds are established to account for funding and spending of specific financial resources and to show proper expenditures of those resources.

The Township has the following types of funds:

Governmental Funds: All of the Township's activities are included in the governmental fund category. These funds are presented on the modified accrual basis, which is designed to show short-term financial information. The Township's governmental funds include: General, Roads, Fire, Building, Ambulance and First Responder.

#### FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

Net Assets: The Township's combined net assets increased \$190,616.78 during the year ended June 30, 2006, totaling \$2,013,340.04.

#### FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

General Fund: This fund is used to record all activities of the Township not required to be recorded in a separate fund. This would include parks, zoning, legislative, administrative, elections, Township hall and cemeteries. The major source of revenue for the General Fund is from the Township tax base and the revenue sharing from the State of Michigan.

Roads Fund: This fund is used to record revenues and expenses for road construction and maintenance for streets located within the Township. The source of revenue comes from the road millage levied on property taxes.

Fire Fund: This fund is used to record revenues and expenses for maintaining and operating the Fire Department. The major source of revenue comes from the fire protection millage levied on property taxes and donations.

Ambulance Fund: This fund is used to record revenues and expenses for maintaining and operating the First Responder Unit and to provide ambulance service to the Township. The source of revenue comes from the ambulance service millage levied on property taxes.

First Responder Fund: This fund is used to record revenues and expenses for the First Responder Unit. The source of revenue comes from the Ambulance Fund for operating expenses and from donations.

Building Fund: This fund is used to record revenues and expenses to provide services for the building administration. The source of revenue comes from permit and inspection fees.

### CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

Capital Assets: Additions to Township capital assets for this year totaled \$67,677.44 and includes hall remodeling and construction cost of \$50,091.22, office equipment for \$11,971.22, cemetery signs for \$905.00, and a fire truck plow for \$4,710.00.

The Township does not have any long-term debt at this time.

### MANAGEMENT'S DISCUSSION AND ANALYSIS

For the year ended June 30, 2006

### KNOWN FACTORS AFFECTING FUTURE OPERATIONS

There are currently no plans for the future which will affect future operations.

### CONTACTING THE TOWNSHIP'S MANAGEMENT

This financial report is intended to provide our citizens, taxpayers, customers and investors with a general overview of the Township's finances and to demonstrate the Township's accountability for the revenues it receives. If you have any questions concerning this report please contact Cindy Yonkers, Township Clerk, or John Herbert, Township Supervisor, during regular business hours.

### GOVERNMENT-WIDE STATEMENT OF NET ASSETS June 30, 2006

ASSETS:	Governmental Activities
CURRENT ASSETS: Cash in bank Accounts receivable	1 328 479 29 25 742 00
Total Current Assets	1 354 221 29
NON-CURRENT ASSETS: Capital Assets Less: Accumulated Depreciation	918 069 74 (258 950 <u>99)</u>
Total Non-current Assets	659 118 75
TOTAL ASSETS	2 013 340 04
LIABILITIES AND NET ASSETS:	
LIABILITIES: CURRENT LIABILITIES	<u>-</u>
Total Current Liabilities	
NET ASSETS: Invested in Capital Assets, Net of Related Debt Unrestricted	659 118 75 1 354 221 29
Total Net Assets	2 013 340 04
TOTAL LIABILITIES AND NET ASSETS	2 013 340 04

### GOVERNMENT-WIDE STATEMENT OF ACTIVITIES Year ended June 30, 2005

		Program <u>Revenue</u>	Governmental <u>Activities</u>
FUNCTIONS/PROGRAMS Governmental Activities:	Expenses	Charges for Services	Net (Expense) Revenue and Changes in Net Assets
Legislative General government Public safety Public works Culture and recreation Other	43 145 67 113 708 40 208 505 26 146 308 36 217 58 29 315 55	- 12 510 00 48 580 50 - - -	(43 145 67) (101 198 40) (159 924 76) (146 308 36) (217 58) (29 315 55)
Total Governmental Activities	<u>541 200 82</u>	61 090 50	(480 110 32)
General Revenues: Property taxes State revenue sharing Interest Miscellaneous			424 407 72 181 293 92 56 814 28 8 211 18
Total General Revenues			670 727 10
Change in net assets			190 616 78
Net assets, beginning of year			1 822 723 26
Net Assets, End of Year			<u>2 013 340 04</u>

### BALANCE SHEET – GOVERNMENTAL FUNDS June 30, 2006

<u>Assets</u>	General	Roads	Fire	Other Funds
Cash in bank Accounts receivable Due from other funds	384 841 78 25 742 00 1 951 47	541 157 24 - 	236 181 93 - -	164 346 87 
Total Assets	412 535 25	<u>541 157 24</u>	236 181 93	<u>164 346 87</u>
Liabilities and Fund Equity				
Liabilities Total liabilities	<u> </u>	-	<del>-</del>	
Fund equity: Fund balances: Unreserved:				
Undesignated Total fund equity	412 535 25 412 535 25	541 157 24 541 157 24	236 181 93 236 181 93	164 346 87 164 346 87
Total Liabilities and Fund Equity	412 535 25	541 157 24	<u>236 18</u> 1 <u>93</u>	<u>164 346 87</u>

<u>1 354 221 29</u>

## RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS June 30, 2006

### TOTAL FUND BALANCES - GOVERNMENTAL FUNDS

1 354 221 29

Amounts reported for governmental activities in the statement of net assets are different because –

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds balance sheet:

Capital assets at cost Accumulated depreciation 918 069 74 (258 950 99)

TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES

2 013 340 04

### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -GOVERNMENTAL FUNDS Year ended June 30, 2006

Property taxes	Revenues:	<u>General</u>	Roads	Fire	Other Funds
Licenses and permits 8 150 00		76 254 22	045 470 04	24.422.22	
State revenue sharing			245 473 64	64 125 22	
Charges for services			-	-	40 430 50
Interest			-	-	-
Miscellaneous 447172 297140 768 06  Total revenues 310 00175 261 482 60 75 090 38 85 242 87  Expenditures: Legislative: Township Board 43 145 67			-	-	<u>-</u>
Total revenues 310 001 75 261 482 60 75 090 38 85 242 87  Expenditures: Legislative: Township Board 43 145 67			16 008 96		
Expenditures: Legislative: Township Board 43 145 67	Wildelianeous	44/1/2	<del>-</del>	<u>2 9/1 40</u>	<u>768_06</u>
Legislative:     Township Board	Total revenues	<u>310 001 75</u>	261 482 60	<u>75 090 38</u>	85 242 87
Legislative:     Township Board	Expenditures:				
Township Board 43 145 67	·				
General government: Supervisor Supervisor 17 707 20 Elections 1 608 49 Assessor 24 350 00 Clerk 24 434 21 Board of Review 1 992 24 Treasurer 22 663 80 Building and grounds 4 472 41 Cemetery 11 926 14 Public safety: Ambulance First Responder Fire Protective inspection Planning and zoning 43 396 79 Public works: Highways and streets Drains at large 1 167 38 Drains at large 1 167 38 Drains at large 1 167 38 Sanitation 2 410 60 Culture and recreation: Parks Other: Insurance Payroll taxes 6 434 55 Capital outlay 62 967 44 Culture spenditures 292 044 45 142 421 43 55 921 31 72 161 36 Excess (deficiency) of revenues over expenditures  Operating transfers in Operating transfers out		43 145 67			
Supervisor		43 143 07	=	-	=
Elections 1 608 49		17 707 20			
Assessor 24 350 00			-	-	-
Clerk	· · -		-	=	-
Board of Review			-	-	-
Treasurer 22 663 80			-	-	-
Building and grounds			-	-	-
Cemetery		-	<del>-</del>	-	-
Public safety:	Cemetery		-	-	-
Ambulance 9 784 80 First Responder 28 435 87 Fire 51 211 31 Protective inspection 33 940 69 Planning and zoning 43 396 79 33 940 69 Public works: Highways and streets 308 95 142 421 43	Public safety:	11 926 14	-	-	-
First Responder Fire Fire Fire Fire Frotective inspection Planning and zoning Public works: Highways and streets Drains at large Sanitation Culture and recreation: Parks Other: Insurance Payroll taxes Gapital outlay  Total expenditures  Excess (deficiency) of revenues over expenditures  Pire Fire Fire Fire Fire Fire Fire Fire F					_
Fire Protective inspection Planning and zoning 43 396 79 33 940 69 Planning and zoning 43 396 79 33 940 69 Plublic works:  Highways and streets 308 95 142 421 43		-	=	-	
Protective inspection Planning and zoning Planning and zoning Public works: Highways and streets Drains at large Sanitation Sanitation Culture and recreation: Parks Other: Insurance Payroll taxes 6 434 55 Capital outlay  Total expenditures  Excess (deficiency) of revenues over expenditures  Operating transfers out  33 940 69  142 421 43 - 142 421 43 - 142 421 43 - 143 55 921 31 - 145 000 00  15 000 00  16 000 00  17 000 00  18 000 00  18 000 00  19 19 169 07  19 169 07  18 000 00		-	-	<u>.</u>	28 435 87
Planning and zoning       43 396 79       -		-	-	51 211 31	-
Public works:       Highways and streets       308 95       142 421 43       -       -         Drains at large       1 167 38       -       -       -         Sanitation       2 410 60       -       -       -         Culture and recreation:       -       -       -       -         Parks       177 58       -       -       -       -         Other:       Insurance       22 881 00       -	Planning and zoning	-	-	-	33 940 69
Highways and streets   308 95   142 421 43   -   -   -       Drains at large   1 167 38   -   -       Sanitation   2 410 60   -     -       Culture and recreation:   Parks   177 58   -     -       Parks   177 58   -     -       Insurance   22 881 00   -     -       Payroll taxes   6 434 55   -     -       Capital outlay   62 967 44   -     4 710 00   -    Total expenditures   292 044 45   142 421 43   55 921 31   72 161 36      Excess (deficiency) of revenues over expenditures   17 957 30   119 061 17   19 169 07   13 081 51    Other financing sources (uses):   Operating transfers out   -     45 000 00     Operating transfers out   -                 A 5 000 00                   A 5 000 00                   Contact	Public works:	43 396 79	-	-	-
Drains at large       1 167 38       - <td></td> <td>222.25</td> <td></td> <td></td> <td></td>		222.25			
Sanitation       2 410 60       -       -         Culture and recreation:       -       -         Parks       177 58       -       -         Other:       -       -       -         Insurance       22 881 00       -       -         Payroll taxes       6 434 55       -       -         Capital outlay       62 967 44       -       4 710 00       -         Total expenditures       292 044 45       142 421 43       55 921 31       72 161 36         Excess (deficiency) of revenues over expenditures       17 957 30       119 061 17       19 169 07       13 081 51         Other financing sources (uses):       Operating transfers in Operating transfers out       -       -       -       45 000 00			142 421 43	-	-
Culture and recreation:         Parks       177 58       - <t< td=""><td></td><td></td><td>-</td><td>-</td><td>-</td></t<>			-	-	-
Parks       177 58       -		2 410 60	-	-	-
Other:     Insurance		4 <b></b>			
Insurance		1// 58	-	-	-
Payroll taxes 6 434 55 - 4 710 00 - Total expenditures 292 044 45 142 421 43 55 921 31 72 161 36 Excess (deficiency) of revenues over expenditures 17 957 30 119 061 17 19 169 07 13 081 51  Other financing sources (uses): Operating transfers in Operating transfers out 45 000 00		22 991 00			
Capital outlay         62 967 44         -         4 710 00         -           Total expenditures         292 044 45         142 421 43         55 921 31         72 161 36           Excess (deficiency) of revenues over expenditures         17 957 30         119 061 17         19 169 07         13 081 51           Other financing sources (uses): Operating transfers in Operating transfers out         -         -         45 000 00			-	-	-
Total expenditures 292 044 45 142 421 43 55 921 31 72 161 36  Excess (deficiency) of revenues over expenditures 17 957 30 119 061 17 19 169 07 13 081 51  Other financing sources (uses): Operating transfers in Operating transfers out 45 000 00			-	4 7 40 00	-
Excess (deficiency) of revenues over expenditures 17 957 30 119 061 17 19 169 07 13 081 51  Other financing sources (uses): Operating transfers in Operating transfers out - 45 000 00		02 901 44	<del>-</del>	<u>4 /10 00</u>	
over expenditures         17 957 30         119 061 17         19 169 07         13 081 51           Other financing sources (uses):         Operating transfers in Operating transfers out         -         -         -         45 000 00	Total expenditures	292 044 45	142 421 43	<u>55 921 31</u>	<u>72 161 36</u>
over expenditures         17 957 30         119 061 17         19 169 07         13 081 51           Other financing sources (uses):         Operating transfers in Operating transfers out         -         -         -         45 000 00	Excess (deficiency) of revenues				
Other financing sources (uses): Operating transfers in Operating transfers out	Over expenditures	17 057 20	110 061 47	10.100.0=	
Operating transfers in 45 000 00 Operating transfers out - 45 000 00	- 1- Enponditures	11 931 30	<u> </u>	<u>19 169 07</u>	<u>13 081 51</u>
Operating transfers in 45 000 00 Operating transfers out - 45 000 00	Other financing sources (uses):				
Operating transfers out	Operating transfers in				
Total other financing sources (uses) (45 000 00)	Operating transfers out	-	-	-	
	Total other financing sources (upon)	<del>-</del>	<del></del>	_ <del></del>	(45 000 <u>00)</u>
	- (uses)	<del></del>	<del></del>	<del>-</del>	<u> </u>

Total
424 407 72 48 580 50 181 293 92 12 510 00 56 814 28 8 211 18
<u>731 817 60</u>
43 145 67
17 707 20 1 608 49 24 350 00 24 434 21 1 992 24 22 663 80 4 472 41 11 926 14
9 784 80 28 435 87 51 211 31 33 940 69 43 396 79
142 730 38 1 167 38 2 410 60
177 58
22 881 00 6 434 55 67 677 44
<u>562 548 55</u>
<u>16</u> 9 269 05
45 000 00 (45 000 00)

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS Year ended June 30, 2006

_	General	Roads	Fire	Other Funds
Excess (deficiency) of revenues and other sources over expenditures	_			
and other uses	17 957 30	119 061 17	19 169 07	13 081 51
Fund balances, July 1	394 <u>577 95</u>	422 096 07	217 012 86	<u>151 265 36</u>
Fund Balances, June 30	412 535 25	<u>541 157 24</u>	<u>236 181 93</u>	<u>164 346 87</u>

Total

169 269 05

<u>1 184 952 24</u>

<u>1 354 221 29</u>

## RECONCILIATION OF THE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES Year ended June 30, 2006

#### NET CHANGE IN FUND BALANCES -- TOTAL GOVERNMENTAL FUNDS

169 269 05

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures; in the Statement of Activities, these costs are allocated over their estimated useful lives as depreciation

Depreciation Expense	(46 329 71)
Capital Outlay	67 677 44
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES	<u> 190 616 78</u>

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

#### Note 1 – Summary of Significant Accounting Policies

The accounting policies of the Township of Ganges, Allegan County, Michigan, conform to generally accepted accounting principles as applicable to governmental units.

#### Reporting Entity

The financial statements of the Township contain all the Township funds that are controlled by or dependent on the Township's executive or legislative branches.

The reporting entity is the Township of Ganges. The Township is governed by an elected Township Board. As required by generally accepted accounting principles, these financial statements present the Township as the primary government.

#### Government-Wide and Fund Financial Statements

The government-wide financial statements, (the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Township's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments and other items not properly included among program revenues are reported as general revenue.

Major individual governmental funds are reported as separate columns in the fund financial statements.

#### Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted resources are applied first.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### Note 1 – <u>Summary of Significant Accounting Policies</u> (continued)

#### Governmental Funds

#### General Fund

This fund is used to account for all financial transactions except those required to be accounted for in another fund. The fund includes the general operating expenditures of the local unit. Revenues are derived primarily from property taxes, state and federal distributions, grants, and other intergovernmental revenues.

#### Special Revenue Funds

These funds are used to account for specific governmental revenues requiring separate accounting because of legal or regulatory provisions or administrative action.

#### Agency Fund

The Current Tax Collection Fund is used to account for assets held as an agent for others.

#### Assets, Liabilities and Net Assets or Equity

Bank deposits and investments – Cash and cash equivalent investments include cash on hand, demand deposits, certificates of deposit and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

#### Receivables

Receivables have been recognized for all significant amounts due to the Township. Allowances for uncollectible accounts have not been provided for in that collection is not considered doubtful and any uncollected amount would be immaterial.

#### Inventories

Inventories of supplies are considered to be immaterial and are not recorded.

#### Property Taxes

Property taxes and other revenue that are both measurable and available for use to finance operations are recorded as revenue when earned.

Properties are assessed as of December 31 and the related property taxes become a lien on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county tax rolls. The Township 2005 tax roll millage rate was 3.2290 mills, and the taxable value was \$130,635,252.00.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### Note 1 – <u>Summary of Significant Accounting Policies</u> (continued)

#### Capital Assets

Capital assets are defined by the Township as assets with an initial cost of more than \$500.00 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Land improvements
Buildings and improvements
Equipment and vehicles

25 years 15-35 years 5-25 years

### Compensated Absences (Vacation and Sick Leave)

Township employees are not allowed to accumulate vacation and sick pay and therefore no accumulated amount is recorded in the financial statements.

#### Post-employment Benefits

The Township provides no post-employment benefits to past employees.

#### Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### **Encumbrances**

Encumbrances involving the current recognition of purchase orders, contracts and other commitments for future expenditures are not recorded.

### Note 2 - Budgets and Budgetary Accounting

The following procedures are followed in establishing the budgetary data reflected in these financial statements:

- Prior to the beginning of the fiscal year, the proposed budget for each budgetary fund is submitted to the Township Board for consideration.
- 2. The proposed budgets include expenditures as well as the methods of financing them.
- 3. Public hearings are held to obtain taxpayer comments.
- The budgets are adopted at the activity level by a majority vote of the Township Board.
- 5. The budgets are adopted on the modified accrual basis of accounting.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

### Note 2 - Budgets and Budgetary Accounting (continued)

- 6. The originally adopted budgets can be amended during the year only by a majority vote of the Township Board.
- The adopted budgets are used as a management control device during the year for all budgetary funds.
- 8. Budget appropriations lapse at the end of each fiscal year.
- 9. The budgeted amounts shown in these financial statements are the originally adopted budgets with all amendments that were approved by the Township Board during the fiscal year.

#### Note 3 - Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Township Board has designated two banks for the deposit of Township funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in all investments authorized by state law as listed above.

The Township's deposits and investments are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the cash deposits are as follows:

are as follows.	Carrying <u>Amou</u> nts
Total Deposits	<u>1 328 479 29</u>

Amounts in the bank balances are without considering deposits in transit or uncleared checks.

	Bank <u>Balances</u>
Insured (FDIC) Uninsured and Uncollateralized	200 000 00 <u>1 156 446 32</u>
Total Deposits	<u>1 356 446 32</u>

The Township of Ganges did not have any investments as of June 30, 2006.

### NOTES TO FINANCIAL STATEMENTS June 30, 2006

#### Note 4 - Capital Assets

Capital asset activity of the Township's Governmental activities for the current year was as follows:

_	Balance 7/1/05	Additions	<u>Deletions</u>	Balance 6/30/06
Land and improvements Buildings and improvements Equipment and vehicles	7 250 00 157 225 25 685 9 <u>17 05</u>	905 00 50 091 22 16 681 22	<u>.</u> -	8 155 00 207 316 47 702 598 27
Total	850 392 30	67 677 44	-	918 069 74
Accumulated Depreciation	(212 621 28)	(46 329 71)		(258 950 99)
Net Capital Assets	637 771 02	<u>21 347 73</u>		<u>659 1</u> 18 75

#### Note 5 – Pension Plan

The Township does not have a pension plan.

#### Note 6 - Deferred Compensation Plan

The Township does not have a deferred compensation plan.

#### Note 7 – Risk Management

The Township is exposed to various risks of loss related to property loss, torts, errors, omissions, and employee injuries (workers' compensation). The Township has purchased commercial insurance for property loss, torts and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

#### Note 8 – <u>Interfund Receivables and Payables</u>

<u>Fund</u>	Interfund Receivable	<u>Fund</u>	Interfund Payable
General	1 951 47	Current Tax Collection	1 951 47

### Note 9 - Transfers In and Transfers Out

For the fiscal year ended June 30, 2006, the Township made the following interfund transfers:

<u>Fund</u>	Transfers In_	Fund	Transfers Out
First Responder	<u>45 000 00</u>	Ambulance	45 000 00
Totai	45 000 00	Total	45 000 00

#### Note 10 - Building Permits

As of June 30, 2006, the Township had building permit revenues of \$40,430.50 and building permit expenses of \$33,940.69.

### BUDGETARY COMPARISON SCHEDULE - GENERAL FUND Year ended June 30, 2006

Revenues:	Original <u>Budget</u>	Final Budget	<u>A</u> ctual	Variance with Final Budget Over (Under)
Property taxes	73 940 00	70.040.00		
Licenses and permits	5 000 00	73 940 00	76 351 32	2 411 32
State revenue sharing	180 000 00	5 000 00	8 150 00	3 150 00
Charges for services		180 000 00	181 293 92	1 293 92
Interest	3 000 00	3 000 00	12 510 00	9 510 00
Miscellaneous	2 500 00	2 500 00	27 224 79	24 724 79
	360 00	<u>360 00</u>	4 471 72	4 111 72
Total revenues	264 000 00			<del> </del>
	<u>264 800 00</u>	<u>264 800 00</u>	310 001 75	<u>45 201 75</u>
Expenditures: Legislative:				40 201 75
Township Board General government:	47 000 00	59 000 00	43 145 67	(15 854 33)
Supervisor	19 000 00	19 000 00	47 72 2	
Elections	8 000 00	8 000 00	17 707 20	(1 292 80)
Assessor	28 600 00	26 600 00	1 608 49	(6 391 51)
Clerk	25 000 00		24 350 00	(2 250 00)
Board of Review	3 500 00	25 000 00	24 434 21	(565 79)
Treasurer	21 100 00	3 500 00	1 992 24	(1 507 76)
Building and grounds	30 000 00	23 100 00	22 663 80	(436 20)
Cemetery	14 000 00	20 000 00	4 472 41	(15 527 59)
Public safety:	14 000 00	14 500 00	11 926 14	(2 573 86)
Planning and zoning	54 700 00	F		(-0.00)
Public works:	34 700 00	54 700 00	43 396 79	(11 303 21)
Highways and streets	600 00			(11.000.21)
Drains at large		600 00	308 95	(291 05)
Sanitation	5 000 00	5 000 00	1 167 38	(3 832 62)
Culture and recreation:	2 000 00	2 500 00	2 410 60	(89 40)
Parks	3 000 00			(03 40)
Other:	3 000 00	3 000 00	177 58	(2 822 42)
Insurance	35 000 00	_		(2 022 42)
Payroll taxes	25 000 00 15 000 00	25 000 00	22 881 00	(2 119 00)
Contingency	15 000 00	15 000 00	6 434 55	(8 565 45)
Capital outlay	250 000 00	197 000 00	-	(197 000 00)
•	<u>13 500 00</u>	63 <u>500 00</u>	62 967 44	(532 56)
otal expenditures	565 000 00	565 <u>000 00</u>	292 044 45	(272 955 55)
cess (deficiency) of revenues				(212 000 00)
over expenditures	(300 200 00)	(300 200 00)	17 957 30	318 157 30
ind balance, July 1	390 472 00	390 472 00	394 577 95	4 105 95
nd Balance, June 30	90 272 00	90 272 00	412 535 25	322 263 25

### BUDGETARY COMPARISON SCHEDULE - ROADS FUND Year ended June 30, 2006

	Original Budget	Final Budget	Actual	Variance with Final Budget Over (Under)
Revenues:		<u> Dudqet</u>		
Property taxes	245 359 00	245 359 00	245 473 64	114 64
Interest	2 000 00	2 000 00	<u>16 008 96</u>	<u>14 008 96</u>
Total revenues	247 359 00	247 359 00	261 482 60	14 123 60
Expenditures: Public works:				
Highways and streets	<u>571 000 00</u>	<u>571 000 00</u>	142 421 43	(428 578 57)
Total expenditures	571 000 00	<u>571 000 00</u>	142 421 43	(428 578 57)
Excess (deficiency) of revenues				
over expenditures	(323 641 00)	(323 641 00)	119 061 17	442 702 17
Fund balance, July 1	421 502 00	421 502 00	422 096 07	594 07
Fund Balance, June 30	<u>97 861 00</u>	97 861 00	<u>541_157_24</u>	443 296 24

### BUDGETARY COMPARISON SCHEDULE - FIRE FUND Year ended June 30, 2006

Revenues:	Original Budget	Final Budget	Actual	Variance with Final Budget Over (Under)
Property taxes Interest Miscellaneous	64 050 00 1 000 00	64 050 00 1 000 00 	64 125 22 7 993 76 2 971 40	75 22 6 993 76 2 971 40
Total revenues	65 050 <u>00</u>	<u>65 050 00</u>	75 090 38	10 040 38
Expenditures: Public safety:			_	
Fire Capital outlay	54 400 00 20 000 00	56 500 00 17 900 00	51 211 31 4 710 00	(5 288 69) (13 190 00)
Total expenditures	<u>74 400 00</u>	74 400 00	55 921 31	(18 478 69)
Excess (deficiency) of revenues over expenditures	(9 350 00)	(9 350 00)	19 169 07	
Fund balance, July 1	216 318 00	216 318 00	217 012 86	28 519 07 694 86
Fund Balance, June 30	206 968 00	206 968 00	236 181 93	29 213 93

### GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT Year ended June 30, 2006

Year ended	June 30, 2006
Township Board:	
Salaries	
Supplies	9 860 00
Professional services	6 405 64
Audit	815 00
<u>L</u> egal	2 600 00
Transportation	17 645 38
Printing and publishing	134 93
Miscellaneous	3 143 70
	2 541 02
Supervisor:	43 145 67
Salary	
Supplies	14 500 00
Communication	220 32
Transportation	63 87
Rent	223 01
	<u> </u>
Elections:	<u>17_</u> 707_ <u>20</u>
Salaries	
Professional services	718 50
Travel	51 00
Supplies	61 56
Miscellaneous	686 65
Miscellatieous	
Annan	90 78
Assessor:	<u>1 608 49</u>
Contracted services	
	24 350 00
Clerk:	
Salary	
Deputy	20 500 00
Supplies	400 00
Communication	412 53
Transportation	25 57
Rent	396 11
11011	<u>2 700 0</u> 0
Board of Review:	2/100 00
Salaries	24 434 21
	4
Miscellaneous	1 500 00
T	<u>492 24</u>
Treasurer:	1 992 24
Salary	
Deputy	17 000 00
Supplies	1 000 00
Transportation	2 133 77
Rent	656 95
Miscellaneous	1 800 00
······································	
Building and grounds:	73 08
Supplies	22 663 80
Contract	
Contracted services	924 47
Utilities	849 00
Miscellaneous	2 228 94
	470 00
	4 472 41
	- · · · · · · · · · · · · · · · · · · ·

### GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT Year ended June 30, 2006

Cemetery:	
Salary	3 487 50
Supplies Grave enablings	122 76
Grave openings Professional services	1 817 50
	6 070 91
Repairs and maintenance	<u>42</u> 7 47
Planning and zoning:	11_926_14
Planning Commission:	
Salaries	
Supplies	26 917 50
Contracted services	708 99
Printing and publishing	12 065 00
Education	2 190 30
	1515 00
	43 396 79
Highways and streets	<u> </u>
Drains at large	1 167 38
On the C	110735
Sanitation	2 410 60
Parks:	
Miscellaneous	477.50
	177 58
Insurance	22.004.00
	22 881 00
Payroll taxes	6 434 55
One that I I	043433
Capital outlay	62 967 44
Total Expanditures	<u></u>
Total Expenditures	292 044 45

### COMBINING BALANCE SHEET – ALL SPECIAL REVENUE FUNDS June 30, 2006

	Roads	Ambulance	F <u>ire</u>	First Responder
<u>Assets</u>				
Cash in bank	541 157 24	<u>83 305 21</u>	236 181 93	<u>25_430_01</u>
Total Assets	<u>541 157 24</u>	<u>83 305 21</u>	236 181 93	<u>25 430 01</u>
Liabilities and Fund Balances				
Liabilities				
Fund balances: Unreserved:				
Undesignated	541 157 24	83 305 21	<u>236 181 93</u>	<u>25 430 01</u>
Total Liabilities and Fund Balances	<u>541 157 24</u>	83 305 21	236 181 93	25 430 01

Building	Total
<u>55 611 65</u> 55 611 65	941 686 04 941 686 04
<u>55 611 65</u>	941 686 04
55 611 65	941 686 04

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – ALL SPECIAL REVENUE FUNDS Year ended June 30, 2006

Revenues:	Roads	Ambulance	Fire	First Responder
Property taxes	245 473 64	20 457 54		
Licenses and permits	2-0-7-0-04	38 457 54	64 125 22	=
Federal grant	-	-	-	-
Interest	16 008 96	0.450.45	-	-
Miscellaneous	10 000 96	2 453 17	7 993 76	1 332 75
		<del></del>	<u>2 971 40</u>	768 06
Total revenues	261 482 60	<u>4</u> 0 910 71	<u>75 0</u> 90 38	
Expenditures:		· · · · · · · · · · · · · · · · · · ·		<u>2 1</u> 00 81
Public safety:				
Ambulance:				
Contracted services				
First Responder:	-	9 784 80	-	_
Wages				
Payroll taxes	-	-	<u>-</u>	18 994 00
Supplies	-	-	_	1 453 03
Utilities	-	-	_	
	-	-	_	5 981 86
Miscellaneous	-	-	_	1 114 22
Education	-	-	_	487 76
Fire:			-	405 00
Wages	-	_	25.027.00	
Payroll taxes	-	-	25 027 20	-
Supplies	-	_	1 914 61	-
Contracted services	-	_	5 360 25	-
Education	-	_	4 847 99	-
Utilities	-	_	897 95	-
Repairs and maintenance	e -	_	6 347 78	-
Miscellaneous	-	_	5 980 13	-
Protective inspection:		-	835 40	-
Wages	-			
Payroll taxes	_	-	-	-
Contracted services	-	-	-	-
Supplies	-	-	-	-
Telephone	_	-	-	-
Rent	-	-	-	-
Miscellaneous	-	-	-	-
Public works:		-	-	-
Roads:				
Contracted services	142 421 73			
Capital outlay		-	<b>-</b>	-
		<del></del>	<u>4 710 00</u>	_ <del>_</del>
tal expenditures	142 421 43	0.704.00		
	<u> </u>	9 784 80	<u>55 921 31</u>	28 435 87
cess (deficiency) of revenues				
over expenditures	<u>119 061 17</u>	24.405.54		
-	110 001 17	31 125 91	19 169 07	(26 335 06)
ner financing sources (uses):				1=1 000 001
Operating transfers in				
Operating transfers out	-	-	-	45 000 00
	-	(45 000 00)		70 000 00
al other financing sources (uses)		(45 000 00)		_

Building	Total
- 40 430 50	348 056 40 40 430 50
1 800 85	29 589 49 3 739 46
42 231 35	421 815 85
-	9 784 80
- - - -	18 994 00 1 453 03 5 981 86 1 114 22 487 76 405 00
- - - - - -	25 027 20 1 914 61 5 360 25 4 847 99 897 95 6 347 78 5 980 13 835 40
16 641 00 942 86 12 325 00 524 15 205 23 2 700 00 602 45	16 641 00 942 86 12 325 00 524 15 205 23 2 700 00 602 45
	142 421 43 4 710 00
33 940 69	270 504 10
<u>8 290 66</u>	<u>151 311 75</u>
- -	45 000 00 (45 000 00)

-

-

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – ALL SPECIAL REVENUE FUNDS Year ended June 30, 2006

Excess (deficiency) of revenues and other sources over expenditures	<u>Roads</u>	Ambulance	Fire	First Responder
and other uses	119 061 17	(13 874 09)	19 169 07	18 664 94
Fund balances, July 1	422 096 07	97 179 30	217 012 86	<u>6 765 07</u>
Fund Balances, June 30	<u>541 157 24</u>	<u>83 305 21</u>	236 181 93	<u>25 430 01</u>

Building	Total		
8 290 66	151 311 75		
<u>47 320 99</u>	<u>790 374 29</u>		
55 611 65	941 686 04		

# CURRENT TAX COLLECTION FUND STATEMENT OF CHANGES IN ASSETS AND LIABILITIES Year ended June 30, 2006

	Balance 7/1/05	Additions	<u>Deductions</u>	Balance 6/30/06
<u>Assets</u>				
Cash in Bank	824.70	3 935 063 66	3 933 936 89	<u>1 951 47</u>
<u>Liabilities</u>				
Due to other funds Due to others	824 70 	442 893 12 3 492 170 54	441 766 35 3 492 1 <u>70 54</u>	1 951 47 
Total Liabilities	<u>824 70</u>	3 935 063 66	3 933 936 89	1 951 47

### CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

MARK J. CAMPBELL, CPA KENNETH P. KUSTERER, CPA 512 N. LINCOLN AVE. - SUITE 100 P.O. BOX 686 BAY CITY, MICHIGAN 48707 TEL (989) 894-1040 FAX (989) 894-5494

### AUDIT COMMUNICATION AND REPORT OF COMMENTS AND RECOMMENDATIONS

October 11, 2006

To the Township Board Township of Ganges Allegan County, Michigan

We have audited the financial statements of the Township of Ganges for the year ended June 30, 2006. As required by auditing standards generally accepted in the United States, the independent auditor is required to make several communications to the governing body having oversight responsibility for the audit. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible.

### AUDITOR'S RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES

We conducted our audit of the financial statements of the Township of Ganges in accordance with auditing standards generally accepted in the United States. The following paragraph explains our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the responsibility of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than those items of lesser importance or those in which the possibility of material error is remote.

For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

To the Township Board Township of Ganges Allegan County, Michigan

In the audit process, we gain an understanding of the internal control structure of an entity for the purpose of assisting in determining the nature, timing, and extent of audit testing. Our understanding is obtained by inquiry of management, testing transactions, and observation and review of documents and records. The amount of work done is not sufficient to provide a basis for an opinion on the adequacy of the internal control structure.

#### SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies are described in Note 1 to the financial statements.

#### OTHER COMMUNICATIONS

Auditing standards call for us to inform you of other significant issues such as, but not limited to, 1) Accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments; 2) Significant audit adjustments that may not have been detected except through the auditing procedures we performed; 3) Disagreements with management regarding the scope of the audit or application of accounting principles; 4) Consultation with other accountants; 5) Major issues discussed with management prior to retention; and 6) Difficulties encountered in performing the audit.

We have no significant issues, regarding these matters, to report to you at this time. Audit adjustments were minimal, and are available to review.

### COMMENTS AND RECOMMENDATION REGARDING INTERNAL CONTROLS/ COMPLIANCE/ EFFICIENCY

Our procedures disclosed the following conditions that we would like to bring to your attention:

#### SEGREGATION OF DUTIES

A separation of duties between persons who authorize transactions and persons who have control over the related assets does not always exist.

The least desirable accounting system is one in which an employee is responsible for executing the transaction and then recording the transaction from its origin to its ultimate posting in the General Ledger. This increases the likelihood that intentional or unintentional errors will go undetected. In most cases, adequate segregation of duties substantially increases control over errors without duplication of effort.

We understand that due to the size of needed staff, a proper segregation of duties may be impractical and the "cost to benefit" relationship may not justify the addition of accounting staff to accomplish the desired segregation.

These conditions were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the Township's financial statements and this communication of these matters does not affect our report on the Township's financial statements, dated June 30, 2006.

#### <u>SUMMARY</u>

We welcome any questions you may have regarding the foregoing comments and we would be happy to discuss any of these or other questions that you might have at your convenience.

Sincerely, Comptell, Kustner \$(0.,P-C.

CAMPBELL, KUSTERER & CO., P.C.

Certified Public Accountants